



WORLD FOOD PROGRAMME &  
ORISSA BAMBOO DEVELOPMENT AGENCY  
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## PROPOSAL FOR HIRING OF VEHICLES

Sealed bids are invited from interested private individuals / Tour Operators/ Travel Agencies for hiring of vehicles (Swift Dzire/Indigo/Similar type vehicle) on monthly basis for official purpose for a period of 2(two) years. The details terms and conditions and eligibility criteria can be downloaded from our **Website: [www.odishabamboo.org](http://www.odishabamboo.org)** or can be collected from the office of the undersigned on any working day.. The last date & time for submission of tender papers is 25-09-2019 by 4 PM.

PROJECT DIRECTOR, WFP-CUM-  
SMD, OBDA, BHUBANESWAR.

## TERMS & CONDITIONS FOR HIRING OF VEHICLES

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on daily rent basis.

1. The hired vehicles, during period of contract, shall have all necessary valid MV documents such as, Valid Registration Certificate, Insurance Certificates, fitness Certificate, valid Contract Carriage Permit, Proof of up to date tax payment etc. and D.L of the driver be available all the times. The Department/Office hiring the vehicle shall not be responsible for any damage/Loss caused to hired vehicle or loss of life/injury made to any person or damage to any property on account of use of hired vehicle in any manner whatsoever. The bidder shall be responsible for all such litigations.
2. The hire charges to be paid for daily rate basis is final but does not include cost of diesel, which is to be paid separately basing on actual consumption and lubricants as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, lubricating oil of Engine, Gear Box and differential Coolant, Tyres & Tubes, Battery etc. will be borne by the bidder. The bidder has to categorically mention the following for hiring of vehicle for a single day.
  - a) Hire charge per day.
  - b) How much kilometers the vehicle will run free against hire charge.
  - c) How many hours the vehicle will be at the disposal of the officer.
  - d) Extra charge / kilometer beyond the agreed coverage.
  - e) Charge of night halt.
3. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner.
4. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/bidder.
5. In case of the vehicle is not report as and when required, the authority will be at liberty to reject the agreement and may engage vehicle from other source.
6. The vehicle shall report for duty as when required by concerned field unit in-charge. It should move both in forest road as well as ORR/NH/State Highway etc.
7. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
8. Daily hire charges and reimbursements towards cost of diesel (as per actual) of selected bidder will be paid in every succeeding month, as far as possible within fifteen days of the submission of bills by the service provider / owner of the vehicle and no advance payment will be made. In the Govt. prescribed milage, the vehicle will perform duty in and around the concerned field unit area and also throughout the State if necessary Bhubaneswaras and when required by the competent authority. No extra charges shall be demanded by the service provider / owner of the vehicle.
9. The vehicle shall not be more than 3 years old from the initial registration and also in good running condition during the period of contract.
10. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement without assigning any reason thereof.
11. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal or service and termination of agreement.
12. If the bidder violates and of the terms of contract, Government shall forfeit the entire amount of security deposit.

Fn:17-18/terms and condition for hiring of Vehicle

13. The authority reserve the right to engage any other similar vehicle on hire from others at the approved rate if there is deficiencies in service by the successful bidder.
14. Further relevant information as mentioned in the Annexure

Seal & signature of  
Quotation/Tender Calling Authority

**Technical Bid**

**GENERAL INFORMATION FOR HIRING VEHICLES**

1. Registration No. of Vehicle:-
2. Type of Vehicle (AC/Non-AC):-
3. Year of Manufacture:-
4. Model:-
5. Date of registration:-
6. Name & complete address of the owner of the vehicle:-
7. Fitness Certificate validity:-
8. Permit validity:-
9. Insurance validity:-
10. Name/Address of the Driver:-
11. D.L No. & validity of the D.L of the Driver:-
12. Contact Number of the Service provider (Tenderer / Quotationer)  
Mobile No. \_\_\_\_\_, Telephone No. \_\_\_\_\_

“Certified that the information submitted above is true to the best of my knowledge and belief”

Signature of Bidder.

**Financial Bid**

1. Rent per day
2. Rent per month
3. Fuel consumption per Liter
4. Lubricant consumption per Liter
5. When vehicle on tour to other district  
Nigh halt charges if any :
6. Name & complete address  
of the owner of the vehicle:-

“Certified that the information submitted above is true to the best of my knowledge and belief”

Signature of Bidder.